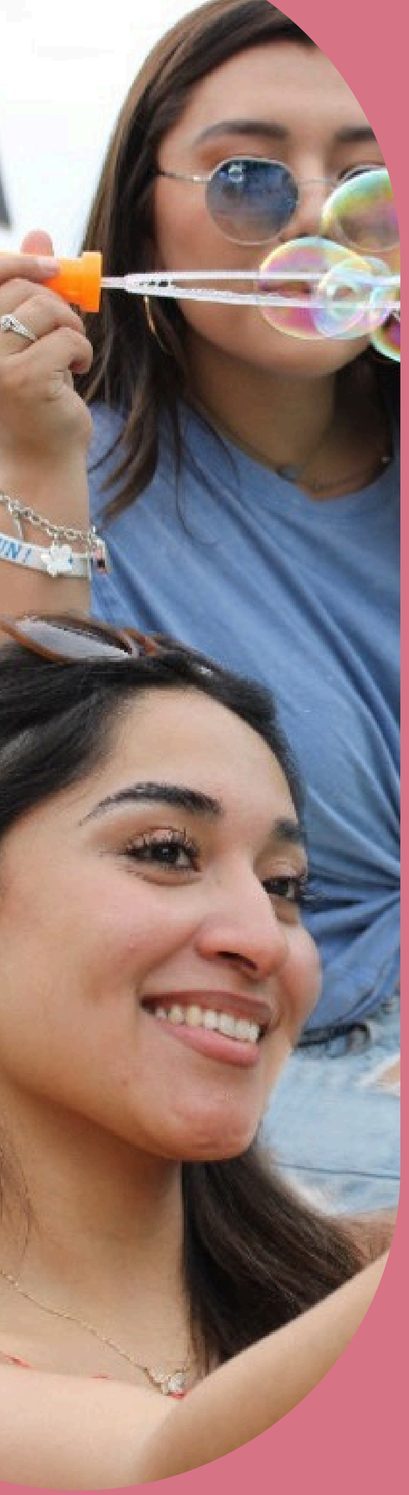
university meadows
student village

2025-2026

MOVE-IN GUIDE



CONTENTS

3. Welcome Home
4. Move In Wisdom
5. To Do Before Move In
6. What To Bring
7. Apartment Maintenance
8. Personal Safety Tips
9. General Policy Reminders
10. Protect Your Belongings
11. For Our Parents
12. Thank You

WELCOME HOME!

We hope you'll use this guide to make the transition to your new home go smoothly so you may enjoy every aspect of your stay! Here, you will find some general information about move-in day and your new home. You may also receive additional documents & special directions at check in.

MOVE-IN WISDOM

Bring a hand truck or something with wheels!

- You'll want it for moving your boxes and larger items in case the Village will be unable to provide you with dollies or hand trucks at move-in.

Know where you're living!

- Come prepared with your building and room number ahead of time - you'll need to know this before you start moving your belongings.
- You will receive e-mail communication from your new home ahead of check-in, so be sure to stay up to date and provide us with an e-mail address you use regularly!

Parents/Guardians:

- Don't forget to make note of your student's address - that way, you can send personalized mail and packages!
- Example: 4444 Cullen Blvd, Apt XXX, Houston TX 77004

Label your boxes!

- It's easier to unpack when you can clearly identify your items.
- Break down boxes when they are empty and throw them in the provided trash areas.

Eat a good breakfast! Drink plenty of water!

- Staying hydrated is essential to staying healthy while moving into your new home.

Pack cleaning supplies!

- Pack cleaning supplies on top. Even though our staff will make your home sparkle and shine, before move in lots of folks like to do their own touch-up before unpacking.

TO DO BEFORE MOVE-IN

- Your first installment must be paid preferably online OR by money order, or check at least 48 hours in advance prior to check in. Cash is not accepted.

  Need some help setting up a one-time payment, or recurring payments, watch our helpful videos below:

  - How to Make a One Time Payment Using Resident Portal
  - How to Setup an Auto-Pay Using Resident Portal

- Download the CLV Mobile App in three easy steps: CLICK HERE for our help video.
- Review all community policies prior to arrival
- Change your mailing address: CLICK HERE

SOMETHING TO NOTE

Please navigate to the village website in which you reside. The people and rates in this demonstration are fictional.

WHAT TO BRING

bedding | hangers | clothes for all seasons | personal items | umbrella | alarm clock | trashcan

computer/printer | desk lamp | surge protector | vacuum cleaner | TV

shower supplies | shower curtain & hooks | trashcan | toilet paper | cleaning supplies | plunger

2 sets of towels | tissues | personal hygiene products | hair care | first aid kit

dishes/utensils | microwave | pots & pans | dish towels/rack | paper towels | can opener

trashcan bags | food storage containers | lamp | décor

What not to bring: hot plates | halogen lamps | grills | fireworks | candles | heaters or mini fridges

APARTMENT MAINTENANCE

Running into a challenge with the mechanics of your apartment?

We've got you covered! All you have to do is submit a maintenance request through the online student portal or contact the office for a work order and your issue can be resolved during business hours! To submit a maintenance request via the resident portal, navigate to our website HERE and click your University/College and Village Name, from there you can click "Current Residents" to log into the Portal.

For emergency maintenance situations, you can get help 24/7! All you have to do is contact the on call RA number for assistance.

Keep it clean!

Your space is a reflection of you! Always keeping your place tidy and clean can help ensure you feel happy and healthy in your home. We recommend always keeping tabs on your specific apartment features and how often they've been cleaned!

Here's just a few:

windows & blinds | countertops | kitchen stove | vents | bathroom tub & tile | sinks | carpet | toilets | dishwasher

patio | refrigerator | furniture | floors

PERSONAL SAFETY TIPS

You, your roommates, and visitors should always remain as aware as possible! Keep in mind the following safety reminders:

Get to know your neighbors, your RAs, and our management team members!

- Be alert for strangers and always report suspicious activity to 911 and/or the campus police.

Always lock your doors!

- Double-check to make sure all existing locks and latches are working and notify management immediately if these security devices are not working.
- Don't give others the impression that you are not home (notes on door, newspapers not picked up, etc.)

Never leave valuables visible in your car when left unattended.

Never walk alone at night.

- Carry some kind of flashlight or illumination with you (easy key chain addition).
- Carry your keys in your hand while walking, whether it is daylight or dark.

Keep your friends and roommate(s) aware of where you are going and when you'll be back.

If you ever observe suspicious activity or suspect that a crime is occurring, please call 911 or contact the police immediately.

- Do not contact the leasing office first as this could result in critical delays in response time.
- When you can safely do so, please notify the RA on duty, and advise the RA responsible for your area of the community, or other appropriate on site personnel.

Save your local university emergency numbers to your contacts list.

GENERAL POLICY REMINDERS

Installments are due on the 1st of each month!

- Don't forget to pay on time–otherwise, late fees will be applied per your lease agreement. We recommend paying in advance or by the semester (this may be required at your Village).
- Check out our website for how to pay online and set up your account for direct automatic payment!
  - Remember, we want you to succeed and are here to help! Always feel free to come chat with a staff member if you have any questions or concerns. You can also now pay within the mobile app directly!

Complete a roommate agreement

- Our Roommate Agreement form provides the opportunity for roommates to discuss preferences and reach agreements.
- We always encourage roommates to talk through any disagreement and reach solutions organically.
- If you need further assistance, your RA or leasing agent is ready and available to mediate an intervention.

Emergencies and Maintenance Requests

- If you have a maintenance emergency after business hours (ex: waterflooding your apartment), please call the on-call RA number (phone numbers available at your property).
  - Explain the nature of the emergency and take steps to solve issues with them.
- If you have a maintenance non-emergency you can submit a maintenance request via the resident portal.
  - Navigate to our website HERE and click your University/College and Village Name, from there you can click "Current Residents" to log into the Portal.

Village events

- Activities are designed with you in mind! Pay close attention to all of the upcoming events your RAs have planned –themed parties, dance-offs, giveaways and more– there's always something exciting in the works.
- Keep up to date with current events by checking your email regularly, your Village's social media sites, and the NEW CLV App!

Parking

- Review property and university parking guidelines.

PROTECT YOUR BELONGINGS

PLEASE NOTE THAT YOU ARE RESPONSIBLE FOR OBTAINING INSURANCE FOR YOUR PERSONAL PROPERTY AND THAT NEITHER THE OWNER NOR THE MANAGER ARE RESPONSIBLE FOR DAMAGE TO, OR LOSS OF, YOUR PERSONAL PROPERTY.

We strongly recommend you take steps to be sure that your personal property is covered from losses such as theft, fire, flood, and other acts of nature or man. In this regard, the following are two alternatives you may pursue, should you wish to do so:

1. You may be covered by your parents' homeowners insurance under a "coverage away from premises" concept. You will need to check with their insurance agent to see if:

- You are still considered a member of the household; and
- The coverage is adequate considering the value of your belongings.

2. You may contact any number of insurance agents to obtain appropriate insurance for your needs.

- Note: Neither the Owner nor Manager of this property recommend nor endorse any specific insurance company.
- You must adequately investigate the alternatives presented and make your own choice considering your specific needs and constraints.

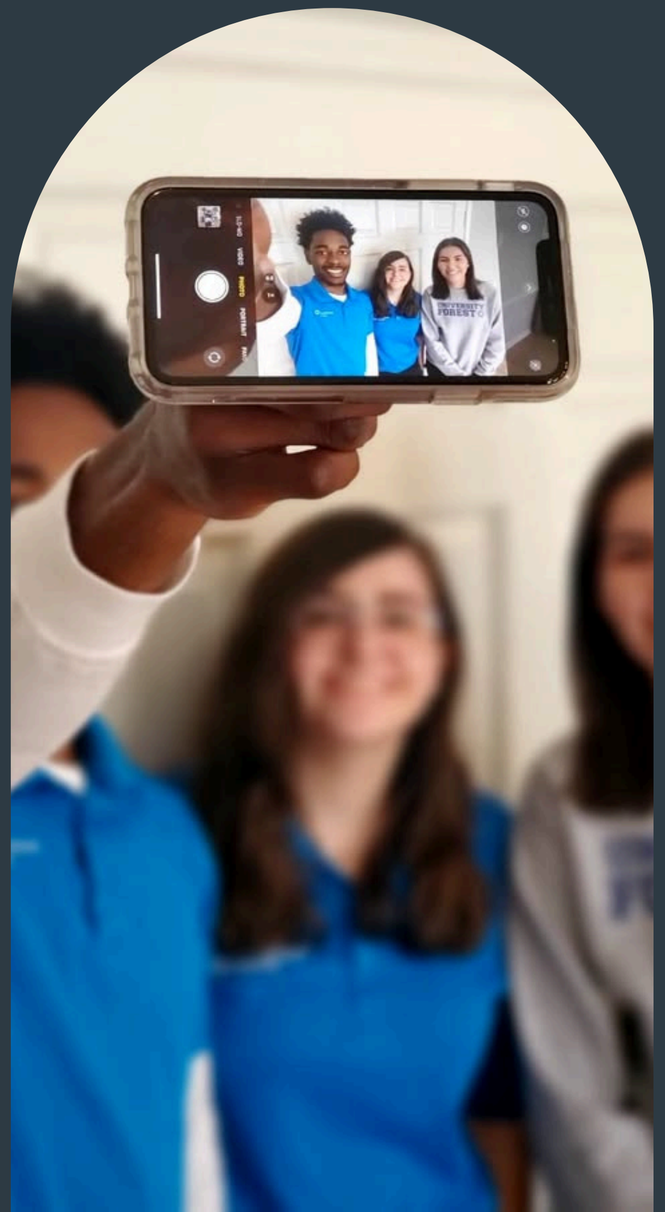
The casualty insurance carried by this property protects the Owner of the units against damage to the buildings and common areas. It does not cover your personal property.

FOR OUR PARENTS

Transitioning your college-bound child from one home to another can be tough! But don't worry - we've got you covered. Here, your student gets the best of both worlds, as they'll be set up for both academic and social success! We're dedicated to making the student living experience the best it can possibly be and are excited to help foster opportunity as your child enters into this next big adventure.

Resident Support 24/7

- We have staff available during the day and Resident Assistants on-call after hours.
- Staff members are trained in dealing with personal issues, and work with University support staff to ensure residents receive all the assistance they require.
- We recommend that all residents be alert for strangers and always be aware of their surroundings.



THANK YOU

We look forward to your arrival and hope this guide has given you some great information. If you have additional questions prior to move-in day, please contact the Village office by phone or email.